



JOB APPLICATION FORM **POSITION APPLYING FOR:**

| PERSONAL DETAILS | |
|-------------------------|--------------------------------|
| Surname (block letters) | First Names |
| Permanent address | Current address (if different) |
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| | |
| | |
| | |
| TEL: | TEL: |
| MOB: | MOB: |
| EMAIL: | EMAIL: |

| EDUCATION |
|--|
| <p>Please give details from Secondary education onwards.</p> |

| QUALIFICATIONS |
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| <p>Please list all Educational and Sports coaching qualifications.</p> |



EMPLOYMENT HISTORY

Please list - starting with your most recent employment first

OTHER INTERESTS

Please list all other interests, hobbies or information that you feel is relevant to the role you are applying for



HEALTH

If you answer Yes to any of the questions please provide further information

Have you suffered a serious illness? Yes / No

Do you regularly take medicine? Yes / No

Do you have any disability, medical condition (including contagious or infectious complaints) or dependency problem that we need to be aware of? Yes /No

Do you have any special dietary requirements? Yes / No

GENERAL INFORMATION

Do you have a current British Driving Licence? Yes / No

Do you have any endorsements? Yes /No

Would you be prepared to drive a minibus? Yes / No.....

Do you have a First Aid Qualification? Yes / No Qualification.....

Do you have a Life guarding qualification? Yes / No If yes, please state which.....

Do you require a work permit? Yes / No If yes, do you have one?.....

Have you ever been CRB checked? Yes / No If Yes please state when.....

(Please note all Exsportise staff will have an advanced CRB check carried out before starting employment)

Rehabilitation of Offenders Act

Do you have any criminal convictions? Yes / No

Because of the nature of the work for which application is being made, the post is exempt from the provisions of Section 4 (2) of the Act by virtue of the Rehabilitation of Offenders Act 1974 (exceptions) Order 1975. Applicants are, therefore, not entitled to withhold information about convictions which, for other purposes are 'spent' under the provisions of the Act and, in the event of employment, any failure to disclose such convictions could result in dismissal. Any information given will be completely confidential and will be considered only in relation to an application to which the Order applies.



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| REFERENCES | |
|--|---|
| <ul style="list-style-type: none"> • Please provide the name, address and tel./fax number of two people who we can contact for a confidential reference. • These must be people who you have been in contact with during the last 18 months and who can give a reference regarding your suitability, experience and skills for this type of work. • We will not accept references from friends, colleagues or neighbours. | |
| Name | Name |
| Address | Address |
| | |
| | |
| TEL: | TEL: |
| FAX: | FAX: |
| In what capacity does your referee know you? | In what capacity does your referee know you? |

DATA PROTECTION

The data provided in the main part of this application form will be used for the purpose of evaluating your suitability for employment, administering your appointment and making the necessary arrangements for your employment. None of the information you provide to Exsportise in connection with your application will be divulged to persons unconnected with your employment, without your express permission. The company will however, process data in order to respond to enquiries for legitimate external bodies, such as requests for job references (in the event of you quoting Exsportise as a referee) ,Inland Revenue enquiries, the Police, or legitimate bodies carrying out child protection investigations. The contact details supplied, including postal address, telephone and email address will be used to fulfill employment administration and to communicate details of vacancies that may be of interest to you or to seek your assistance in evaluating out recruitment procedures .If you do not wish us to retain and use your details for this purpose, please let Exsportise know.

DECLARATION

The information I have given on this form and elsewhere in connection with my application is accurate. I have not withheld any facts relevant to my application and understand that any misrepresentation or omission may render me liable to dismissal if engaged,

Signature..... Date.....