

exportise

SUMMER SCHOOLS

Recruitment Guidance

ACADEMY COACH



**JOIN
TEAM
ORANGE**

TEAM ORANGE

For 35+ years, we've been pioneers in our field, not defined by size but by excellence. Our philosophy goes beyond traditional Vision and Values; we immerse ourselves in the unique "**Team Orange experience**," the heart of our summer school magic.

Our **mission** is crystal clear—to provide an unforgettable learning experience. **We're a family that cares passionately, supports, challenges, and grows together.** At our core lies sports, the Orange Magic that moulds our summer school, imparting life skills alongside the English language.

Our motto is: "**Tell me and I forget. Teach me and I remember. Involve me and I learn.**"

Our **aim** is to ensure that all students leave us with **improved language proficiency and confidence, motivation to participate in their Specialist Academy, with friendships and memories that will last a lifetime.** As well as providing English tuition, we help our students to discover their **True Me.** This enables them to gain the learning skills, insight and self-motivation that will help them get ready for their future, adult life.

Team Orange Members are carefully selected for their passion, enthusiasm, and dedication. We are immensely proud that a **large majority of our team returns year after year, while new additions are often former students or friends & family** of existing members. Together, they contribute to the vibrant atmosphere. Being on Team Orange is a responsibility we all take very seriously, as **we collectively uphold the standards** that make us fiercely proud of the way we operate and of the powerful summer school experience and memories we create for - and with - our students.



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ORANGE**

2024 KEY INFORMATION: ACADEMY COACH

KEY JOB PURPOSE

To proactively and enthusiastically implement an agreed-upon coaching plan within a safe, secure, and inclusive environment

REPORTING TO

Head Coach
Centre Manager

SALARY

From £615 per week
(including holiday pay)

LOCATIONS

- Clayesmore School
- Oundle School
- Seaford College
- Teikyo School
- Worth School

WORKING HOURS

Typically 8:45- 17:45 per day
Mon-Fri. Weekends are longer.
Additional house & meal duties
are on rota basis

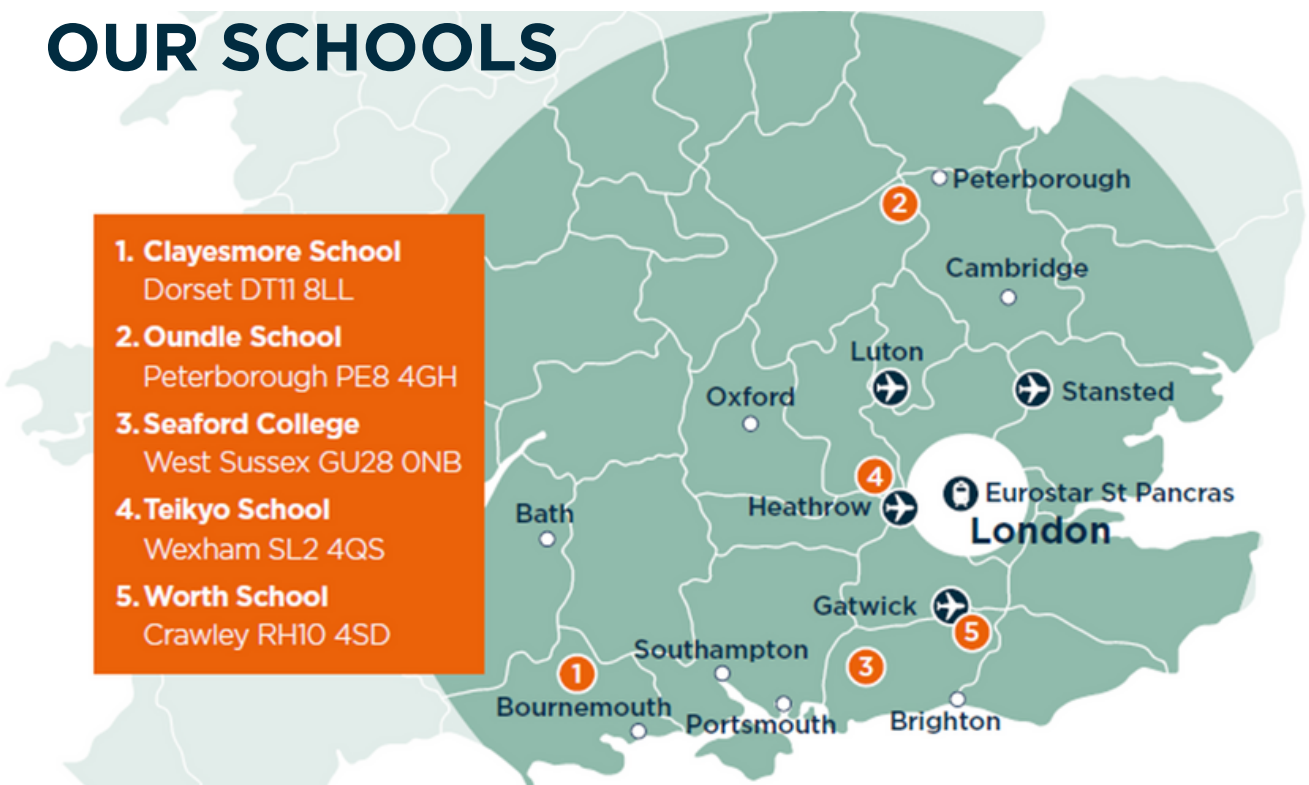
TIME OFF

Minimum one full 24 hour period,
usually Saturday or Sunday

SAFEGUARDING

Exsportise is committed to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment, whether on or off duty. All staff are subject to a Disclosure and Barring Service (DBS) check.

OUR SCHOOLS



- 1. Clayesmore School**
Dorset DT11 8LL
- 2. Oundle School**
Peterborough PE8 4GH
- 3. Seaford College**
West Sussex GU28 0NB
- 4. Teikyo School**
Wexham SL2 4QS
- 5. Worth School**
Crawley RH10 4SD

OVERVIEW

The primary responsibility of Academy Coaches is to coach and ensure the safety, well-being and enjoyment of players during coaching sessions. In conjunction with the Head Coach, Academy Coaches will provide a variety of sessions in an immersive environment tailored to meet the learning needs and goals of the students, leading to improved sporting and language abilities. Additionally, you will be accountable for the supervision and welfare of students during and outside of coaching sessions.

All staff are responsible for ensuring the efficient operation of the centre. Our top priority is the safety of children and maintaining the highest standards. We require staff members to exhibit high personal standards and to be friendly, positive, and approachable while maintaining a professional and calm demeanour. Staff should be adept at handling sensitive situations, adhering to confidentiality and data protection guidelines, serving as good role models, maintaining professional boundaries and contributing to a positive summer school environment.

ACCOUNTABILITIES

- To implement the coaching plan as agreed with the Academy Head Coach. Session content is not pre-set by Exsportise in order to suit staff experience and knowledge. Sessions should be progressive and tailored to meet the learning needs and goals of the students.
- To ensure sessions are delivered in a proactive and engaged fashion and in a safe, secure, and tolerant environment
- To develop players technically, tactically, physically and psycho-socially and see them “grow” on all levels.
- To deliver all coaching aspects in English only
- To prepare for each session and to keep a record of the session plans. The Head Coach or Centre Manager may ask for session plans at any time.
- To ensure risk assessments are considered and sessions are delivered safely.
- To Complete a written report for each student of your group at the end of each week.
- To help the Head Coach ensure that all activity equipment is kept in good condition and stored safely after each session.

ADDITIONAL DUTIES

- To assist with pastoral care and looking after the students well-being and happiness throughout their stay at camp.
- To carry out mealtime supervision at least once a week, as directed by the Centre Manager.
- To assist with the evening events programme in the event your Specialist Academy is only offered in the mornings or afternoons, instead of both.
- To carry out mealtime supervision, wake-up and bedtime duties on a rota basis, which includes being responsible for the bed and fire registers.
- To assist with airport transfers, excursions and/or student check-ins at the centre during weekends.
- To attend daily staff meetings
- To follow guidelines outlined in the Staff Handbook and as explained by the Centre Manager.
- To carry out any other reasonable duties

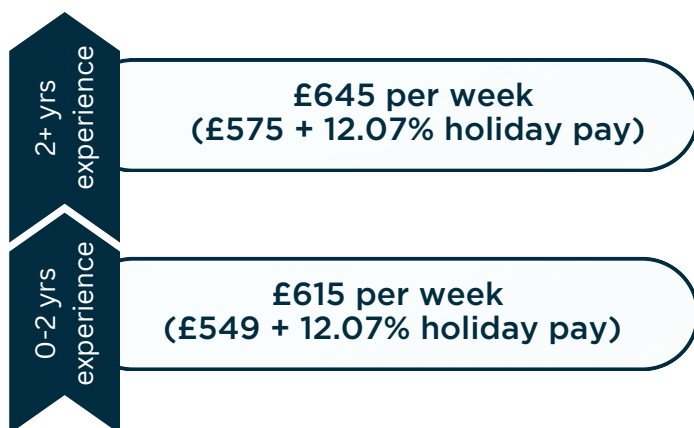
PERSONAL SPECIFICATIONS

- Minimum qualification for your chosen activity:
 - Basketball: “Club Coach” (was Level 2) or higher
 - Dance: Dance degree/ diploma
 - Football: UEFA C (was Level 2) or higher
 - Golf: PGA diploma or other recognised golf coaching qualification
 - Hockey: “Sessional Coach” (was Level 2) or higher
 - Rugby: Level 2 or higher
 - Tennis: “LTA Instructor” (was level 2) or higher
- If less than level 2, Level 1 plus extensive coaching experience and/or playing experience of min. national league
- Able to motivate children and young adults of all ability levels
- Strong leadership skills and ability to set high standards, hard working
- Enthusiastic and friendly with willingness to get involved in all aspects of camp
- Good communication skills with people at all levels
- Flexible and adaptable approach to working hours

WORKING CONDITIONS

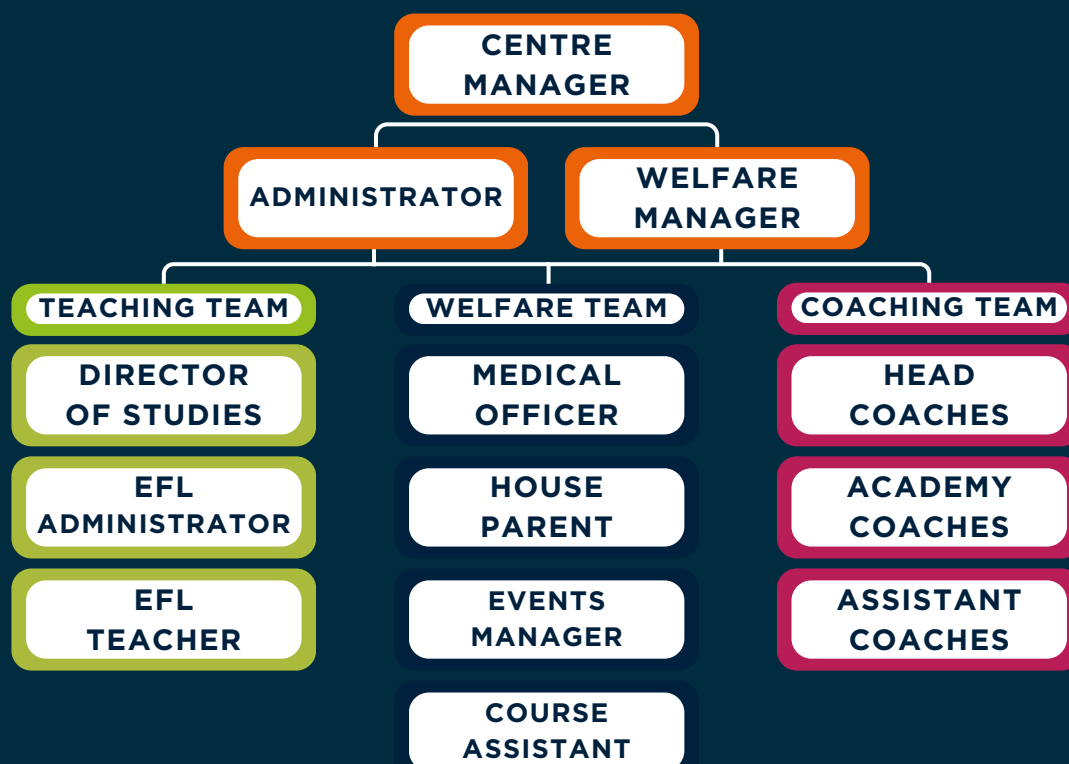
- You are entitled to one 24-hour period off per week, usually during the week.
- You will be asked to sign the 48-hour working week opt-out agreement.
- Due to the nature of the weekend activities (transfers and excursions), the working hours on Saturdays and Sundays are longer than during the week.
- You will be provided on-site accommodation, usually in single rooms with shared bathroom facilities.
- 3 buffet-style meals are provided by the schools' catering departments, and, by prior arrangement, most special dietary requirements can be catered for.
- As part of the onboarding process, you will be asked to attend an online meeting before our courses start.

EARN, LEARN, GROW



- Full board accommodation is provided (worth £69.93 per week)
- Two-day in-person induction, paid pro rata (incl. First Aid training)
- Gain experience working with international students
- Work with and learn from top coaches (not just your own sport)

CAMP STRUCTURE



SAMPLE WEEK

The weekly rota and days off are scheduled by the Centre Manager and, based on the camp requirements, may change on a weekly basis. Any days off requests must be approved by Head Office / Centre Manager.

The example below highlights what an Academy Coach's daily routine may look like. Please note, this is a sample only, and may vary based on the requirements of the actual camp.

MONDAY - FRIDAY



WEEKENDS Two Options



9:00-18:00

Student Arrivals & Departures

Help some of our students depart at an airport/train station or welcome new students and accompany them to camp



9:00-18:00

Excursions

Spend the day at Arsenal Stadium, Brighton, Cambridge, Bath or THORPE PARK. Depending on the ages of "your" students, the group size and free time (unsupervised time) varies

OUR POLICY ON ALCOHOL, SMOKING AND SUBSTANCE ABUSE

Given your role with children, the possession and consumption of alcohol and substance abuse is strictly prohibited on site or during working hours. Smoking, including the use of electronic nicotine delivery systems (ENDS) such as e-cigarettes, vapes etc. is only permitted in designated smoking areas and when off duty. Staff members are required to be in a condition that allows them to effectively supervise students at all times. Failure to adhere to these rules will be regarded as gross misconduct and may result in immediate dismissal.

**For more information or to apply visit:
www.exsportise.co.uk/summer-jobs**



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 **BRITISH
COUNCIL**
for the teaching
of English in the UK



 **el-gazette**
Centre of Excellence
2023-2024

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